

At Dynamic Health and Pain Management, we offer healthcare options to the community in a way that heals the patient and gives them hope and control for a healthier, better life. For our staff, we offer a professional, organized, and supportive team environment with open communication which encourages both personal and professional growth.

Our services include: Medical Rehabilitation - natural pain injections, physiotherapy, and spinal and joint rehabilitation and Wellness - diabetes, weight loss.

Position Summary:

Full time **Medical Assistant** opportunity at Dynamic Health and Pain Management. We are located in the Southpark area of Charlotte. The hours of the clinic are 9:15 am - 7:15 pm Monday - Thursday with 1 hour for lunch, 9:15 am - 2:15 pm Friday.

About this Opportunity:

The Medical Assistant contributes to the Services Division by

- Working hands on with patients to apply rehabilitation therapies
- Conducting case histories with new patients
- Documenting clinic care efficiently in the Electronic Medical Record
- Managing a providers schedule
- Conducting diagnostic tests (vascular, HRV, etc)
- Vitals, blood draws (if certified) and more!

The Medical Assistant position also contributes to the Marketing Division by

- Participating in internal and external programs to bring new patients in the door. These include: health screenings, website response/internet, patient referrals, patient appreciation days, patient stories, dinner with doc and more.

We provide training on all processes, scripts and therapies. X-ray certification, certification as a medical assistant, bi-lingual is a plus.

Benefits:

Join a dynamic, close-knit, and dedicated team! We offer some of the best benefits in the industry, on-the-job training, and continual learning in a team environment. Benefits include:

- Competitive Salary
- Medical, Dental and Vision
- 401(k) with Company Matching
- Paid Holidays
- Paid Time Off
- Advancement opportunities

Why Dynamic Health and Pain Management?

Dynamic Health and Pain Management is a state-of-the-art health care facility that has been helping patients in the Charlotte community for over 20 years. Patients choose our office because of our ability to pinpoint the cause of a health problem and create a treatment plan using the latest technology and protocols which successfully manage many of the most difficult problems.

Our Team Core Values include:

1. Helping others. We provide outstanding patient care with the purpose of educating and motivating our patients to achieve health and wellness.
2. Honesty, trust, integrity, reliability and respecting others.
3. Creating an environment that treats every patient and employee like family.
4. Excellent work ethic and persevere towards achieving our goals.
5. Being professional, organized and efficient.
6. Innovation through collaboration of the team members.
7. The continuous pursuit of faith, personal growth and knowledge.
8. Positivity, fun, love, help encouragement, passion, determination, appreciation of others and motivation.
9. We are health conscious and practice a healthy lifestyle in our own lives.

Requirements:

- 1+ years experience working hands on with patients in some type of medical setting
- 1+ years experience with internal/external events and a proven track record/history
- Ability to use scripts and follow procedures
- Exceptional customer service skills
- Detail Oriented

- Ability to multi-task in a fast pace setting
- Core values that fit with our Team Core Values
- Excellent interpersonal skills and a team player
- Excellent computer skills
- Outstanding organization skills and problem solving abilities
- Clean background and credit check

Link to apply:

<http://www.ondemandassessment.com/verify/apply/yqmAAqq/CDwwbnPh>

Salary range: \$11 – \$17/hour